

# Marvin Marvelous

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**OBJECTIVE** Top performer, ready to hit the ground running, seeking business internship

**SKILLS** Strong work ethic and integrity; Perfect attendance record;  
Excellent communication skills sharpened by five years' teamwork and customer service experience;  
Self – motivated, honest, reliable, quick learner; willing to take initiative;  
Computer literate in MS Word, Power Point, and Excel;

**EDUCATION** Kent University/ Lorain County Community College University Partnership  
**Bachelor's in Business Administration** 2005 – Present

<b>RELEVANT COURSE WORK</b>	Retail Management	Principles of Management
	Business Finance	Accounting 1 and 2
	Human Resources Management	Microeconomics
	Principles of Marketing	Macroeconomics
	Legal Environment of Business	Oral Communications

## EXPERIENCE

2005 – Present

### Sales Associate

*Acme Clothing*

Mytown, OH

- Assist customers with location and selection of items
- Assist Supervisor with morning updates and merchandise changes

2004 – 2005

### Team Sports Associate/ Cashier

*Acme Sporting Goods*

Mytown, OH

- Monitored inventory and stocked products
- Utilized different sales techniques to promote merchandise
- Completed financial transactions, sales, and returns using

2004 – 2005

### Cashier/Frontline Supervisor

*Acme Hardware*

Somewheresville, OH

- Completed financial transactions, sales, and returns
- Developed competence for higher responsibility such as product/price verification

2003 – 2004

### Front Desk / Guest Services – Paid Internship

*Fabulous Theme Park*

Fabulous, FL

- Learned “Fabulous’ Resort” computer software systems within one week
- Selected to work at Fabulous’ top hotel
- Demonstrated composure and focus under high–pressure situations
- Developed highly personal customer focused knowledge

2001 – 2003

### Cashier / Loss Prevention

*Discount Club*

MyTown, OH

- Created promotional displays
- Recognized as “Employee of the Month” and “Loss Prevention Employee of the Month”
- Only one to perform inventory stock on jewelry and electronics

## COMMUNITY

- Volunteer - Acme Rotary Chili Cookoff
- Volunteer staff member - Junior Olympics