

I. M. TERRIC

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My Town, Ohio, 44xxx
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Objective Mechanical Design position in a challenging environment utilizing my education and technical skills to benefit my employer

Education *Lorain County Community College*, Elyria, Ohio
Associate of Applied Science
Major: **Manufacturing Engineering Technology** Overall GPA: 3.78
Emphasis: **Mechanical Design** Expected graduation: December 2007
Certificate of Completion in Computer Aided Design August 2006

Courses And Skills AutoCAD Industrial Blueprint Reading Technical Problem Solving
Statics Strength of Materials Fluid Power
Physics Geometric Dimensioning & Tolerancing

- AutoCAD and Solid Works including designing, dimensioning, and editing 2 and 3 dimensional prints
- Fluid power, both hydraulic and pneumatic, on Vickers training machines
- Various industrial programmable devices such as lathes and mills including changing and sharpening tools
- Familiar with measuring instruments required in manufacturing
- Competent in Word, WordPerfect, Works and Excel

Experience Restaurant, City, State November 2006 - Present
Server

- Entrusted to open and close store
- Maintain health and safety standards through cleanliness
- Ensure customer satisfaction by delivering friendly, efficient service
- Accurately perform customer financial transactions

Restaurant, City, State May 2001 - July 2006
Server

- Successfully managed two part-time positions while maintaining excellent academic standing as a part-time student

Employer, Inc., City, State September 2003 - November 2004
Office Manager

- Produced weekly payroll in a timely accurate manor
- Managed inventory, tracked usage, ordered tools and parts, and created part routing schedule
- Calculated machine operator efficiency