

Lorain County Community College WORK-BASED LEARNING PROGRAM

Employer Evaluation of Student

Student/Employee _____ Term _____

WBL Student Position or Title _____

Employer/Organization _____

Address _____

Work Supervisor _____ Telephone _____

Please Return this Form to (Faculty Advisor) _____

the week before finals c/o LCCC, 1005 N. Abbe Road, Elyria, OH 44035

| | Excellent | Good | Average | Fair | Poor |
|--|-----------|------|---------|------|------|
| Professional Demeanor | | | | | |
| Reports to work when scheduled | 5 | 4 | 3 | 2 | 1 |
| Arrives to work on time | 5 | 4 | 3 | 2 | 1 |
| Arranges for lateness or time off in advance | 5 | 4 | 3 | 2 | 1 |
| Is appropriately dressed | 5 | 4 | 3 | 2 | 1 |
| Knowledge of Job | | | | | |
| Grasps instructions quickly | 5 | 4 | 3 | 2 | 1 |
| Desires to increase knowledge of job | 5 | 4 | 3 | 2 | 1 |
| Is willing to ask questions | 5 | 4 | 3 | 2 | 1 |
| Quality of Work | | | | | |
| Produces work that is accurate and neat | 5 | 4 | 3 | 2 | 1 |
| Shows thoroughness in work | 5 | 4 | 3 | 2 | 1 |
| Uses time efficiently | 5 | 4 | 3 | 2 | 1 |
| Is able to set priorities | 5 | 4 | 3 | 2 | 1 |
| Attitude | | | | | |
| Shows initiative | 5 | 4 | 3 | 2 | 1 |
| Is enthusiastic about work | 5 | 4 | 3 | 2 | 1 |
| Is willing to work with, and for, others | 5 | 4 | 3 | 2 | 1 |
| Accepts suggestions/criticisms | 5 | 4 | 3 | 2 | 1 |
| Asks for additional work when tasks are complete | 5 | 4 | 3 | 2 | 1 |
| Judgment, Reliability, Adaptability | | | | | |
| Is able to think independently | 5 | 4 | 3 | 2 | 1 |
| Makes good decisions | 5 | 4 | 3 | 2 | 1 |
| Is able to work under pressure | 5 | 4 | 3 | 2 | 1 |
| Meets deadlines | 5 | 4 | 3 | 2 | 1 |
| Is adaptable in the work place | 5 | 4 | 3 | 2 | 1 |

| | Excellent | Good | Average | Fair | Poor |
|--|------------------|-------------|----------------|-------------|-------------|
| Human Relations | | | | | |
| Cooperates with supervisors and co-workers | 5 | 4 | 3 | 2 | 1 |
| Is courteous and friendly | 5 | 4 | 3 | 2 | 1 |
| Controls emotions | 5 | 4 | 3 | 2 | 1 |
| Speaks well and uses good word choice | 5 | 4 | 3 | 2 | 1 |
| Problem Solving | | | | | |
| Able to recognize problems when they arise | 5 | 4 | 3 | 2 | 1 |
| Uses available resources to solve problems | 5 | 4 | 3 | 2 | 1 |
| Seeks supervisory help when appropriate | 5 | 4 | 3 | 2 | 1 |
| Overall Rating of Student Performance | 5 | 4 | 3 | 2 | 1 |

How well did the student/employee fulfill the objectives of the Work/Learning Agreement?

Did the student have adequate technical skills? Comment, please.

Latest change in pay was from \$ _____ to \$ _____

If applicable, would you accept this student for another work-based learning experience? Yes / No

Why or why not?

Is there any additional coursework you would recommend for the student that would be beneficial for working in your organization?

Supervisor's Signature: _____

Date: _____