

Constitution for the Lorain County Community College Creativity Club

Article I: Definitions

Section 1: Name

The names of this organization shall be the following:

- Lorain County Community College Creativity Club
- LCCC Creativity Club
- LC5

Section 2: College

The college is defined as Lorain County Community College and the University Partnership.

Article II: Purpose

The purpose of this organization is to provide an outlet for those who enjoy creating art and writing.

Article III: Membership

Section 1: General Membership

Membership to this organization is open to all students, faculty and staff of the college. New members must provide an e-mail address and/or a telephone number and maintain accurate contact information during the time of membership. Failure to maintain contact information will be cause for dismissal.

Section 2: Founding Members

Founding members are those classified as the advisors, the students who signed the charter and the students who registered as members of the organization prior to the original submission of this document on February 3, 2004.

Section 3: Voting Members

- A. Persons who have signed up for membership are able to vote at each open meeting they attend.
- B. The Recording Secretary is responsible for keeping records on all voting.

Section 4: Privileges

Members of the organization are eligible to attend open meetings and participate in organization supported activities.

Article IV: Meetings

Section 1: When

Meetings will be held at least twice (2) a month live at a predetermined location and at least once (1) a month via the Internet. Additional meetings will be called if the need arises for an emergency vote or gathering.

Section 2: Voting

Voting can be performed both at meetings and via the Internet. Only one (1) vote per topic per person. Internet voting will only be available for forty-eight (48) hours once opened.

Article V: Activities

The organization will actively participate in at least two (2) college or college organization sponsored activities a year as well as each Club Awareness Week or equivalent. In addition, the organization may decide to create art or writing events to be held at least twice (2) a year at the college. The organization may also offer some of its own funding to help support activities of the college or other college organizations.

Article VI: Advisors*Section 1: Definition*

An Advisor's position in the organization is to sign purchase requisitions as well as make him or herself available in some form to assist the organization by reciting organizational and college policy, offering advice and acting as a mediator in solving conflicts.

Section 2: Limitations

Advisors will be selected based on fields of study and only one educator will be selected per field of study. There must be at least one (1) advisor and up to four (4) advisors in each of the individual fields of study.

Section 3: Fields of Study

Art, English, Journalism and Photography educators are in the fields of study in which Advisors will be selected.

Section 4: Addition

Advisors will be selected by recommendation of organization members and be voted upon accordingly.

Section 5: Removal

Advisors can be removed from their position if they exert themselves beyond the position of Advisor without being asked by representatives of the organization. Advisors can also be removed if they simply do not make themselves available over any extended period of time without prior knowledge. Removal of an Advisor will require a majority vote.

Article VII: Officer Elections*Section 1: Elections*

Elections will be held at the final meeting of the spring semester. Voting for all positions will be held at that time. If positions are left open at the beginning of the fall semester, voting to fill the positions will be opened at the next meeting and will continue at each meeting until filled.

Section 2: Admission

Members are only eligible to become officers if they are students of the college and do not hold other officer positions in this organization or other college organizations. Once prospective officers make it known they wish to apply for a position, the organization's members will vote on who shall fill the officer position. Majority of the vote wins.

Section 3: Dismissal

If an officer does not attend a meeting and does not make it known they can not attend a meeting two (2) times in a row, then the officer will be warned of a potential dismissal. If the officer misses a third (3) meeting with no excuse, they will be dismissed and the organization will vote for a replacement.

Article VIII: Officers

Section 1: President

Is responsible for the organization's accounting, treasury, web site and will be the commanding officer.

Section 2: Vice President

Manages lower positions (Event Coordinator, Recording Secretary and PR), manages submitted materials, heads the Appropriations Committee and is executive officer.

Section 3: Event Coordinator

Is responsible for creating and planning activities, proposes activities to the organization, heads activities, appropriates the funds and is a member of the Appropriation Committee.

Section 4: Recording Secretary

Is responsible for keeping logs, minutes and notes on both the Internet and live meetings, as well as maintains all organization (event, financial and meeting) records and is a member of the Appropriations Committee.

Section 5: Public Relations Coordinator

Is responsible for the promotion of the organization and its activities to the public. Will also pursue advertisers for both the web site and the outlets in which organization materials are submitted. In addition, will work with subordinates in other organizations to promote joint activities.

Article IX: Appropriations Committee

Comprised of the positions of Vice President, Event Coordinator and Recording Secretary. The Vice President is chair. The committee is responsible for ensuring the President does not misappropriate funds and approves purchases. The committee can also purchase items, however the President must be informed before the committee can vote. If the measure passes, then the club votes.

Article X: Amendments

Additions of amendments to this constitution require a two-thirds (2/3) vote of all current members in attendance at a pre-announced meeting. The meeting must be made known to all of the members that can be contacted at least two weeks in advance.

Amendment I: Monday, February 21, 2005

Article VII, Section 1 originally stated:

Elections will be held at the first meeting after each Club Awareness Week. Voting for all positions will be held at that time. If positions are left open at previous meetings, voting to fill the positions will be opened at the next meeting and will continue at each meeting until filled.

Amendment II: Thursday, April 21, 2005

Article III, Section 1 originally stated:

Membership to this organization is open to all students, faculty and staff of the college.

Amendment III: Thursday, April 21, 2005

Article IV, Section 2 originally stated:

Voting can be performed at both live and via the Internet. Only one (1) vote per topic per person.