

# **CONSTITUTION OF THE ROLE PLAYERS ASSOCIATION**

## **Article I. Name**

**Section I:** The name of this organization shall be The Role Players Association.

## **Article II: Purpose**

The Role Players Association is an organization to promote socialization through tabletop and live action gaming. The organization includes opportunities to play trading card games, tabletop games and live action role playing games with others of the same interest as well as those who are just curious about the club and want to come have fun hanging out and meeting new people with similar interests.

## **Article III: Membership**

### **Section 1: General Membership**

1. Membership in the Role Players Association is open to any current student at Lorain County Community College, and/or the University Partnership

a) A General Member is a member in good standing

b) A Probationary Member is a member who is returning from a disciplinary action.

2. Community participants are others who attend events but are not current students at Lorain County Community College and/or the University Partnership

3. Community participants and student members under the age of 18 must have a signed permission slip to attend.

a. This permission slip will notify the parent that the game has adult content and themes.

b. It is recommended that an officer meet with the parent of an under-aged member in person or on the phone prior to the game.

## **Section 2: Voting**

- A. Individuals who are current academic students of Lorain County Community College or the University Partnership can vote.
- B. To vote at a meeting, individuals must place their names on the club membership roster within the month prior which is maintained by the club secretary (or other appropriate officer).
- C. Loss of voting privileges may occur when:
  - 1) A member has been banned from the club
  - 2) A member has failed to attend three events for a full semester.
  - 3) A member has violated Club By-laws, Student Code of conduct, the Role Players Association general and gaming rules along with all Local, State and Federal laws.
  - 4) A member is no longer a student of Lorain County Community College or the University Partnership.

## **Section 3: Banning and Discipline**

A) A member or participant may be punished for breaking rules and policies of the Role Players Association, Lorain County Community College along with Federal, state and local laws.

There will be harsher punishments for major offenses and repeated offenses.

B) A banned member or participant is a

person the officers, the voting student majority, Student Senate, the Advisor, and the Student Life Coordinator have decided should not be allowed to participate in club functions on or off campus

C) Appeals can be made to the officers in writing, as outlined in the by-laws.

D) A Grievance may be filled against any officer as outlined in the by-laws.

## **Article IV: Meetings**

### **Section 1: When**

1. Meetings will be held before every event the Role Players Association holds.
  - a. Emergency meetings can be called in the case that there are urgent matters to discuss regarding the club.
1. The President has primary responsibility for calling meetings.
2. Emergency meetings can be called by all officers given 48 hours notice.
3. Emergency meetings must meet the following:
  1. All officers must know of the meeting.
  2. Contact the Role Players Association Advisor and inform them of the meeting and reasons behind it along and request their attendance.
  3. Minutes must be submitted to the Advisor, all officers and Student Senate.

## **Article V: Activities**

**Section 1:** Role Players Association Activities shall have activities which will support and promote the purpose of the

organization. These will include but not limited to LARP, Table, Card and other gaming.

**Section 2:** Electronic Communication is another form of activity. This would include but not limited to Boards and websites.

## **Article VI: Officers**

**Section 1:** The Officers of the Role Players Associations shall

Be:

President,  
Vice President,  
Secretary,  
Treasurer,  
(2) Sergeant-at-Arms.  
Spokesperson

All other positions shall be and created as necessary.

**Section 2:** Guidelines for an Officer

1. An officer must be present at every event.
2. The an officer is to have:
  - a. A genuine desire to be a part of a leadership team.
  - b. A willingness to accept responsibility.
  - c. A sincere desire to work with all chapter members in meeting their leadership, personal and association goals.
  - d. A commitment to lead by example.
  - e. A knowledge and understanding of the association, Student Senate and Lorain County Community College constitutions, bylaws and programs.
  - f. A working knowledge of parliamentary procedure.

g. An ability to memorize and recite their parts in the official ceremonies.

3. The role of Spokesperson is assumed by the President or their designee.

### **Section 3: Impeachment and Removal from Office**

1. If an officer loses academic student status, they will relinquish post and an election will be held as soon as possible.

2. If an officer cannot attend three non-game events per semester, they will relinquish their post. If there are less than 3 non-game events in a semester this clause is null and void.

3. Any gross miss conduct will result in temporary removal of office, pending disciplinary review.

4. Disciplinary review- all grievances will be investigated by Sergeant at Arms. If it is not applicable for Sergeant at Arms to investigate, president will designate another officer to investigate.

5. If the grievance is against multiple officers it will be submitted for review to the student members.

6. Any impeachment process will be submitted to the Student Senate or student life coordinator, and may run their own investigation, and be included in the Impeachment process if deemed necessary.

7. Special disciplinary meeting will be held to discuss impeachment. The meeting will consist of all student members and all officers other than one the grievance is against.

8. Evidence for impeachment will be submitted to the full student membership. If Student member cannot attend they will be apprised by they situation by another officer or student member.

9. A 2/3<sup>rd</sup> vote is required for Impeachment.

#### **Section 4: Vacancies**

1. Rules of Succession are as follows: President, Vice President, Secretary, Treasurer, Sergeant at Arms and Spokesperson in that order.
2. In the case of a vacancy of the President, the Vice President shall fill the duties until the next election shall be held.
3. All other unfilled officer positions may be filled at a later date.
4. The officers will make a recommendation to the membership on the vacancy.
5. The duties of any unfilled positions will be divided among all officers.

#### **Article VII: Elections**

##### **Section 1: Time of Elections**

1. Elections for the Role Playing Association will be held at the beginning of the Spring semester. The meeting will be announced at the beginning of the Spring semester. Only the voting members are allowed to vote. Votes are tallied by the advisor and or a Senate Representative.
2. The officer's terms last for a year.
3. An elected officer's term begins a week after the elections happen. During that week all materials needed to run the office shall be passed down from old officers to new ones.

##### **Section 2: Qualifications for running for Office**

1. To run for office in the Role Players Association, one must be a voting member of the club.
2. Candidates must have attended three Role Players Association events and have been a student at Lorain County Community College or the University Partnership at least one semester.

3. Elected officers must remain students during their time in office in order to maintain their positions.

### **Article VIII: Advisor(s)**

1. An advisor must be a current faculty or staff person and is selected by an officer for the club.
2. The Voting members and Officers then approve or deny the selection.
3. An advisor will oversee the work and progress of the organization and its officers. The advisor is a liaison between the organization and the college administration.
4. An advisor will give input and suggestion to the club members and officers on rulings and other decisions.
5. Officers will meet or have contact with the advisor weekly at or prior to meetings.
6. If an Advisor is not in attendance the officers must send the Advisor minutes of the meeting they missed and brief them on upcoming, current and past events.
7. An advisor shall attend meetings at least three times in a semester.
8. The advisor serves in a non-voting capacity.

### **Article XI: Amendments**

Amendments may be added to this Constitution. Amendments are required to be approved by a 2/3 vote by the general membership of the Role Players Association at an official meeting.

An amendment to the RPA Constitution of who can run games.

**Article3 Section1 A.b.5. Amendment**

This amendment, hereby states that any officers within the Role Players Association will be allowed to run a Live Action Role Playing game on campus. The only officer that is not allowed to run a LARP is the Sergeant At Arms. Sergeant At Arms are allowed to be narrators of a game if asked by the storytellers. This is to be sure that there is no bias in the game, considering that the Sergeant At Arms is to be an unbiased official for the players or storytellers to come to and enforce the rules of the RPA, the LCCC Student Code of Conduct, and the Student Senate Constitution and by-laws.

**Article3 Section1 A.b.6. Amendment**

Community Participants can not run LARP, Tabletop, or card games at RPA events as they are strictly participants and hold no voting rights in the RPA. They may only participate in events.

**By-Laws of  
The Role Players Association  
of  
Lorain County Community College**

**Article I. Officer Duties**

**Section 1: President**

1. Preside over meetings according to accepted rules of parliamentary procedure.
2. Appoint committees and serve on them as an ex-officio (non-voting) member.
3. Develop a Role Players Association Activities Committee and serve as head of The Role Players Association Activities Committee and shall be a non-voting member of The Role Players Association Activities Committee.
  - a. The Role Players Association Activities Committee is a committee of the Officers and Current Student members that plan the events and activities the Role Players Association shall run or be involved in.
4. Coordinate the activities of the Role Players Association and evaluate the progress of the club and its members as well as the committees including the Role Players Association Activities Committee.
5. Represent the Role Players Association in public relations and official functions.
6. Serve as a member of the Role Players Association Activities Committee.
7. President also heads the Disciplinary Reviews.

**Section 2: Vice President**

1. Assume all duties of the president if necessary.
2. Develop a Role Players Association Community Participants Committee and serve as the head of the Committee.
3. Coordinate all committee work.
4. Work closely with the president and advisor to assess progress toward meeting Role Players Association goals.

### **Section 3: Secretary**

1. Prepare and post the agenda for each association meeting.
2. Prepare and present the minutes of each association meeting.
3. Place all committee reports in the designated area in the Role Players Association Workbook.
4. Be responsible for association correspondence.
5. Maintain member attendance and activity records and issue membership cards.
6. Serve as a member of the Role Players Association Activities Committee.
7. Keep the Role Players Association Activities Committee wall chart up-to-date.
8. Have on hand for each meeting:
  - A. Official Role Players Association Secretary's Book including minutes of the previous meeting.
  - B. Copy of the Role Players Association Activities Committee including all standing and special committees.
  - C. The Official Lorain County Community College Student Handbook.
  - D. Copies of the Role Players Association constitution and bylaws.

### **Section 4: Treasurer**

1. Receives, records and deposits Role Players Association funds and issue receipts.
2. Present monthly treasurer's reports at Role Players Association meetings.
3. Collect dues if any and special assessments.
4. Maintain a neat and accurate Role Players Association Treasurer's Handbook.
5. Prepare and submit the membership roster to Student Life with the Secretary.
6. Serve as a member of the Role Players Association Activities Committee.

7. Establish and maintain a Role Players Association resource file.

A. This file shall be a monitor of the budget and resources the club has and define spending limits decided upon by the Role Players Association Activities Committee.

### **Section 5: Sergeant at Arms**

1. This officer can not be Story Teller of any role playing games in the Role Playing Association.
2. Assist the president in maintaining order.
3. Keep the meeting room, chapter equipment and supplies in proper condition.
4. Welcome guests and visitors.
5. Keep the meeting room comfortable.
6. Knows the following:
  - A. the Role Players Association rules, Constitution and By-laws
  - B. The Student Code of Conduct
  - C. The game rules submitted by the story teller
7. Enforces the rules through the disciplinary procedures.
8. First point of contact for disciplinary claims and grievances.
9. Will investigate any disciplinary claims and grievances.
10. If two or more Sergeant at Arms are voted in and are present at a game one will be put in charge.
11. Assist with room set up and clean up.
12. Serve as a member of the Role Players Association Activities Committee.

### **Section 6: Spokesperson**

1. Plan public information programs with college radio, television, newspaper and other service clubs and make use of other opportunities to tell the public about the