

# Google Chat Directions

Here's what you'll need to get started:

1. Download [Google Voice and Video Chat](#), exit all open browser windows, and install the plug-in.
2. Sign in to your [LCCC email account](#) (all LCCC students have a Gmail account).
3. In the "Chat" section of Gmail, send [gibson.jas@gmail.com](mailto:gibson.jas@gmail.com) an invitation to chat.

## Starting a Chat

You can chat with anyone who has a colored ball icon next to his or her name. When the advisor is online, a green, yellow, or red colored ball will appear. A green ball indicates that the advisor is available. Here's how to chat in Gmail:

1. Once your invitation has been accepted, position the cursor over the advisor's name/email address to open a chat window.
2. Click on the "Chat" tab in the box that appears next to the name.
3. Click on the camera icon in the top left side of the chat box that appears on the bottom of the page.
4. Wait for the advisor to respond.

If you need assistance, view the [Google Chat Help](#) page.