

## QUESTIONS TO ASK DURING THE INTERVIEW

Prior to the interview you should develop a list of questions that will help you have a better understanding of the organization and the position you are seeking. Here are some commonly suggested questions to ask, however, you should develop a list that is most appropriate for you:

- Why is this position currently open?
- (If this is not a new position) What did the previous employee go on to do? How often has this position been filled in the past five years? What were the main reasons?
- What types of assignments may I expect the first 6 months on the job?
- What is most pressing? What would you like to have done in the next 3 months?
- What would you like done differently by the next person who does this job?
- What type of training is available?
- Why do you enjoy working for this company?
- What has been your career path within this company?
- How will the person who accepts this position be evaluated? By whom?
- What significant changes do you foresee in the near future?
- How would you describe the work environment?
- How is one evaluated in this position?
- What accounts for success within the organization?
- Can you describe a typical day for someone in this position?
- Can you describe your management style?
- Does the organization support ongoing training and education for employees to stay current in their fields?
- I'm very interested in this position. What are the next steps in the selection process?
- What's a common career path for someone in this role?
- What's the most enjoyable part of your job? What's the most challenging part?

### Others:

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