



Cleveland State University

Bachelor of Arts in Nonprofit Administration

The Bachelor of Arts in Nonprofit Administration degree is designed to:

- Equip human service personnel with additional management and communication skills to address the needs of urban human services and non-profit agencies;
- Prepare students to assume administrative or managerial roles in human services agencies that deal with welfare reform, work and training, substance abuse, mental health, domestic violence, and health and nutrition;
- Provide access to faculty members with expertise in public administration and non-profit management in an urban setting;
- Prepare students for future career challenges, including graduate work in a number of fields.

Parallel LCCC Program

Associate of Applied Science (AAS) – Human Services

Admission Procedures

Applications should be submitted six weeks prior to the beginning of the term. Complete admissions information can be found at the website listed below or call 440-366-4850.

1. A completed Cleveland State University Undergraduate Admission Application along with a Partnership Application Supplement Form must be submitted. Forms are available at the Cleveland State Partnership office at Lorain County Community College in the University Center building, room 113. Applications can also be obtained on-line at: <http://www.csuohio.edu/admissions/transfer/apply/> Supplemental application forms are also available at <http://www.csuohio.edu/lorain/forms.html>
2. Official copy of transcripts sent directly from each regionally-accredited college or university attended.
3. A one-time, \$30 undergraduate application processing fee.

The application and supporting materials can be dropped off at the Cleveland State Partnership Office at Lorain County Community College or you may send them directly to: *Cleveland State University, Office of the University Registrar, Application Processing Center, 2121 Euclid Avenue, KB 1400, Cleveland, OH 44115-2214.*

Registration, Advising and Scheduling Information

Deborah Brown is the Academic Advisor for the Nonprofit Administration program. To schedule an appointment with Deborah at LCCC, call the CSU Partnership Office at 440-366-4850 or for an appointment at CSU email her directly: d.l.brown@csuohio.edu.

Students may register online via CampusNet (<https://campusnet.csuohio.edu/index.jsp>) Specific registration instructions can be found both on-line at the above website and in the CSU Partnership office (UC 113).

Credit for Life Experience

Individuals with substantial experience in nonprofit administration may qualify for up to 24 semester hours in life experience credit, which will be applied to the major. The amount of credit to be granted is determined by portfolio analysis, and a two-credit prerequisite course (UST 190 Assessment of Experiential Learning) is offered each Fall and Spring Semester via the Internet. See <http://www.urban.csuohio.edu/academics/aapple.shtml> for more information.

Tuition and Fee Schedule

Information on tuition and fees can be found on-line at <http://www.csuohio.edu/tuition/forms/>. All fees are due and payable as part of the student's registration. The assessed fees are subject to final audit and payment in full is a prerequisite to official enrollment.

Bachelor of Arts in Nonprofit Administration Degree Requirements

Earn an Associate in Applied Science in Human Services and then transfer to CSU's Levin College of Urban Affairs. Technical courses will be accepted. Credit for life experience is an option for individuals with extensive work experience or specialized training.



The University Partnership

of Lorain County Community College

Most Partnership students need to complete University General Education (Gen Ed) requirements by taking appropriate Lorain County Community College courses. The academic advisor will help students determine what Gen Ed categories remain unfulfilled. Generally, Partnership students should take the following courses at LCCC:

URBS 151	Introduction to Urban Studies (Social Science, African-American Experience)
MTHM 131	Introduction to College Math (Math/Logic)
OR	
MTHM 151	College Math (Math/Logic)
PHLY 171	Logic (Math/Logic)
RELIG 181	Comparative World Religions OR MUSC 262 Music as a World Phenomenon OR other as listed in the transfer guide to fulfill Arts/Humanities and Non-Western Culture

Other courses from the transfer guide to fulfill Gen Ed areas, as required.

Curriculum: CSU courses needed to complete the major in Nonprofit Administration. Courses with the "USA" and "UST" prefixes are offered through the University Partnership on a regular basis. Students pursuing Credit for Life Experience should meet with the CSU academic advisor to determine how that credit will apply to the Nonprofit Administration major.

Course Number	Course Title	Credits
UST 300	Economics of Policy (or ECNM 152)	3-4
UST 302	Contemporary Urban Issues	4
USA 380	Urban Family Development	4
UST 401	Computer Applications (or CISS 121)	3-4
UST 404	Urban Data Analysis	4
UST 410	Proposal Writing	4
USA 433	Negotiation & Conflict Management	4
USA 451	Fundraising & External Relations for Nonprofit Organizations	4
USA 452	Management of the Urban Organization	4
USA 456	Institutional Development of the Nonprofit Organization	4
UST 490	Urban Internship (may be waived for prior experience)	4

Choose two of the following courses:

UST 380	Urban Family Development	4
UST 419	Neighborhood Planning	4
ENV 435	Environmental Policy	4
USA 453	Managing Urban Diversity	4
UST 455	Gender and Leadership	4
UST/USA 493	Special Topics (as appropriate)	4
Total		50-52

CSU and the Levin College require 128 semester hours for graduation, 36 hours of which must be in upper division (300-400) level courses. All students who graduated from high school in 1987 or later must have completed two years of one foreign language in high school. Students who did not do so must complete a first-year foreign language sequence, or take two semesters of American Sign Language and one approved foreign culture course.

In order to fulfill CSU's residency requirements for the B.A., University Partnership students must complete a minimum of 30 semester hours in CSU course offerings.