

JULIA JOBSEEKER

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REFERENCES

Robert J. Smith – Vice President
Axiom, Inc.
8157 Axiom Parkway
Somewhere, OH 44xxx
(800) 555-2827 (office)
(330) 555-5555 (cell)
bsmith@axiom.net
Former boss

Bob is former Regional Vice President for XYZ, Inc. I initially worked for Bob as a consultant. Bob hired me as a full time employee. I reported to Bob for four years.

John Q. Public – General Manager
Acme, Inc.
1505 What Road
Anytown, OH 44xxx
(330) 555-1853 (office)
johnqpublic@email.com
Former direct report

John and I were colleagues at XYZ, Inc. Company. John reported to me for three years in my role as Production Manager.

Mimi Mainstream – Office Manager
XYZ, Inc.
600 Main Street
Hometown, Ohio 44xxx
(216) 555-5222 (office)
mmainstream@email.com
Former colleague

Mimi and I were colleagues for four years at XYX, Inc.