

MICHAEL MECHANIC

Email: mmechanic@email.com

2025 Acme Avenue
Acme Village OH 44xxx

440 555-4321 (home)
440 555-1234 (cell)

REFERENCES

Al Bossman – Inspector
Dynamic Widgets
(440) 555-2322 (work)
(440) 555-1234 (home)
abossman@dynamic.net
Former co-worker

Al and I worked together for 5 years at Axiom Widgets.

Tina Tungsten – Shift Supervisor
Axiom Widgets.
(440) 555-1212 (office)
ttungsten@awidgets.com
Former supervisor and co-worker

I worked with Tina for 10 years at Axiom; we were co-workers in the tool room for 3 years; then, after Tina became a supervisor, I worked for her for 7 years.

Chris Crankshaft
(440) 555-4321 (home)
ccrankshaft@email.com
Former co-worker

Chris and I were co-workers for 2 years Widget Express.

Clark Kent – Teacher
Smallville High School
(440) 555-7667 (cell)
ckent@personalemail.com
Fellow volunteer

I have served on the Village Chili Cookoff Committee for 4 years with Clark; last year Clark and I co-chaired the set-up committee.

Paul Clergyman – Pastor
Hometown Church
(440) 555-2020 (office)
(440) 555-9982 (cell)
pclergyman@acme.hometownch.org
Pastor and supervisor of volunteer work

As a volunteer, I have performed routine maintenance and maintenance projects at Hometown Church for 10 years. All projects have been coordinated by Pastor Clergyman.