

ACEMAPP Student Login Information

Welcome to ACEMAPP. You will be enrolling in and completing five online courses: Bloodborne Pathogens, HIPAA, OSHA, Patient & Family Interactions, and Delivering Safe & Quality Care. Each module will take approximately 30-45 minutes to complete for a total of up to 3 hours. This system will include a checklist of additional requirements which are necessary for you to begin your clinical rotations. You will be able to manage your profile, view your transcript and view rotation assignments.

Step 1: Wait to receive the registration email from support@acemapp.org that contains login instructions and your unique password.

Step 2: Navigate to ohio.acemapp.org.

Step 3: Log in with your email and password. If you have forgotten your password, select 'Forgot Password' to have it reset.

Please contact ACE at: support@acemapp.org or call 844-223-4292. If you have any questions **Note:** ACEMAPP is compatible with the following browsers:

- Internet Explorer 8+
- Chrome
- Safari
- Firefox (*with windows media player plugin*)

The screenshot shows the ACEMAPP website interface. At the top, there is a navigation bar with links for Home, About Us, News & Updates, Log In, and Customer Support. The ACEMAPP logo is on the left, and the ACE logo is on the right. Below the navigation bar, the main heading reads "Clinical Rotations Made Simple. Sustainable. Secure." followed by a blue box with text: "Organize, approve, and manage clinical rotations with one simple, secure, and sustainable tool. Learn more about how ACEMAPP can help you manage the clinical rotation process." Below this, there is a list of checkboxes for rotation status: approved (checked) and pending (unchecked). To the right, there is a "calendar" section showing a grid of dates and a "today" indicator for the 15th. Further right is a "Student Completion Report" table with columns for Student, ace, OSA, and OLS. At the bottom right, there are three icons representing different medical specialties: a microscope, a stethoscope, and a caduceus. A red arrow points to the "Log In" button, and a red box highlights the "Forgot Password" link.

Student	ace	OSA	OLS
Jack Wilson	✓	✓	
Loren Houston	✓	✓	✓
Betty Summers		✓	✓
Erinjen Hackbart	✓	✓	
Richard Whitman	✓	✓	
Julia Stroum	✓	✓	✓
Deborah Anderson	✓	✓	✓
Frank Husley	✓	✓	
Katie Coats	✓	✓	

Email:

support@acemapp.org (mailto:support@acemapp.org)

Start a support ticket (<https://acemapp.org/self/support/add>)

(If already an ACEMAPP member)

New Student Account

Thank you for creating an ACEMAPP account. If you're just getting started with your student account, here are a few things you'll need to do:

1. Log in

Go to acemapp.org (<https://acemapp.org>) and log in with your email address and password. If you have not yet set up a password, or have forgotten it, click here (<https://acemapp.org/forgot-password>). When you log in for the first time you will be asked to agree to the FERPA consent and Honesty Pledge.

2. Complete each component of your student profile

This information is shared with the sites you attend for rotations. Parking and security divisions require this data for name badges and parking permits.

3. Complete all courses and assessments

Courses, assessments, forms, and requirements may be assigned to you prior to the start of your clinical rotation. Your school requirements will be available immediately, and ACEMAPP will notify you via email if any additional hospital requirements have been assigned.

4. Submit documentation of all requirements

ACEMAPP will display a list of required documentation you need to submit. Make sure your school has copies of all listed requirement documents, with the correct dates and statuses.

Your profile will show green checkmarks when all components are completed. You are now ready to be assigned to rotations!

[View Student Orientation Video Here. \(https://acemapp.org/knowledgebase/article/102\)](https://acemapp.org/knowledgebase/article/102)

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Uploading Your ACEMAPP Requirements

Completing your ACEMAPP requirements are an important first step toward participating in a clinical rotation. The documents you upload through ACEMAPP will be sent to your school coordinator for approval.

From your dashboard you will see a list of “All Requirements” 1 .

To submit a requirement, click “Upload Document” 2 .

Enter a completion date, then click “Browse” 3 to select your document from your computer. You may add additional supporting documents under “Additional files” or notes for your coordinator in the “Notes” box to the right.

Once your document(s) have been selected, click “Upload Documents” 4 .

Your requirement will appear as “Pending Approval” 5 until your school coordinator approves the document. If they deny the document, you will receive an email notification.

You may click “Manage Documents” 6 to view documents which have already been approved to review any comments made by your school/site.

1 All Requirements						
Requirement	Date Complete	Date Expires	Pre-Req Valid	Post-Req Valid	Waiver	Documents
Background Check	---	N/A	✗	✗		---
Measles, Mumps & Rubella (MMR)	---	N/A	✗	✗		Upload Documents 2
Drug Screen	---	N/A	✗	✗		---
Hepatitis B	---	N/A	✗	✗		Upload Documents
Malpractice Insurance	---	N/A	✗	✗		---
TB	---	---	✗	✗		Upload Documents
BLS	---	---	✗	✗		Upload Documents
Tetanus, Diphtheria and Pertussis (TDAP)	---	---	✗	✗		5 Pending Approval
Placement Request	---	N/A	✗	---		Upload Documents
MidMichigan Health Confidentiality Agreement	---	---	✗	✗		Upload Documents
Varicella (Chicken Pox)	05/11/2017	N/A	✓	✓		Manage Documents 6