

**Cleveland State University and Lorain County Community College Partnership Program:  
Special Financial Aid Consortium Agreement only for the following programs:**

Bachelor of Arts in Organizational Leadership  
Bachelor of Arts Nonprofit Administration

Bachelor of Arts Psychology  
Bachelor of Arts Urban Studies

Bachelor of Arts Public Safety Management  
Bachelors of Arts in Spanish

**Section I: Students are required to read and sign**

**Please read carefully before signing this agreement: This form should be completed no later than 14 business days prior to the start of the semester at CSU for which you are enrolling. A copy of your class schedule for the term is required. Forms submitted later than 14 business days to the start of the semester will result in delayed disbursements to your CampusNet account.**

Conditions of this Agreement: You are not permitted to obtain federal or state financial aid from both institutions. By signing this agreement, you take full responsibility to notify LCCC that you are asking CSU to process your financial aid and you will notify LCCC that they should not process financial aid for you. If this agreement is violated, your federal and state aid, including student loans will be removed by one or both institutions.

Enrollment Changes: includes changing your course schedule, dropping or withdrawing from courses at either institution: Enrollment changes after you sign this agreement invalidates this agreement and may result in a loss of financial aid eligibility.

Purpose: This form is to facilitate payment for courses you will be enrolled in as a guest student at LCCC (Host institution). A completed Consortium Agreement allows Cleveland State University to disburse financial aid based on the combined enrollment from both institutions. **You must be admitted to the LCCC/ CSU Partnership Program and be enrolled in at least one course at CSU to participate in the financial aid consortium agreement. A completed consortium agreement must be submitted each semester.**

Disbursement of Funds: Your financial aid will disburse to your CSU student account based on CSU's disbursement schedule. All fees due to CSU will be paid first; excess financial aid will be issued to you based on the scheduled CSU refund policy. Please note: If you inadvertently receive Federal Financial Aid from LCCC for the same enrollment period, you will end up owing the overpayment. It is important that you notify LCCC or CSU immediately should this occur and return the funds. **CSU must have high school transcripts in order to disburse aid to a student account.**

**\*Note about Scholarships: Students eligible to receive CSU student scholarships, must be enrolled for 12 credit hours of Cleveland State University credits. Combined credit hours with the consortium agreement are not considered when awarding scholarship monies.**

Enrollment Reporting: Both institutions will report your actual enrollment at each school independently. CSU will report the credit hours you are enrolled at CSU and LCCC will report the credit hours you are enrolled in at their institution. For student loan deferment and forbearance purposes, the U.S. Department of Education Loan Servicing Center does NOT combine the enrollment. You must be enrolled in at least 6 credit hours at CSU if you wish to be reported as half-time for loan deferment purposes. Students may work with their direct loan servicer to report their dual enrollment if needed. Students may access their student loan borrowing history at [http://www.nsls.ed.gov/nsls\\_SA](http://www.nsls.ed.gov/nsls_SA).

Paying Fees at Host Institution: You are responsible to make payment directly to LCCC. If your financial aid refund does not cover your LCCC charges, it is your responsibility to pay your LCCC charges. If your financial aid processing is delayed or you become ineligible for financial aid, you are responsible to make payment arrangements at both institutions.

Transfer Credit

Transfer credit will be accepted provided the student earns a final grade of "D" or better (or Pass for Pass/Fail registration) that carries at least the quality point of 1.0 or greater (on a 4.0 scale). However, certain majors require an earned grade of 'C' or better.

Transfer credit will not be accepted for any course previously passed at CSU, including a final grade of "D". The grade from the transfer institution will not affect the CSU cumulative GPA. Student records are not checked for duplication of credit. It is the responsibility of the student to insure that duplicate courses are not taken.

It is the STUDENT'S responsibility to ensure that CSU receives a copy of their transcript at the end of the semester at LCCC. All LCCC course work **MUST** be transferred to CSU within one semester after completion.

Transfer Credit Evaluation does NOT determine applicability of course work into your degree program. **You must contact your academic advisor to determine applicability towards degree completion of any course that transfers to CSU.**

I certify that I have read, understood, and agree to the information provided above.

\_\_\_\_\_  
Student's Name and CSU ID, please print

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

Semester \_\_\_\_\_

Year \_\_\_\_\_

**Section II: to be completed by LCCC Financial Aid Office**

Please attach student's course schedule and account information with this form.

Student Name _____		Lorain ID # _____	Semester _____	
title	course #	start/end dates	# credits	
				<b>Total Enrollment</b>

\_\_\_\_\_  
LCCC Financial Aid Official Name, please print Signature

\_\_\_\_\_  
Email Address Telephone number Date

**Section III: To be completed by the CSU Partnership Coordinator**

\_\_\_\_\_  
CSU Partnership Coordinator Name, please print Signature

\_\_\_\_\_  
Email Telephone number Date

**Section IV: Consortium Agreement Overview**

Please submit completed form to the LCCC Financial Aid Office, Bass Library Building, 1<sup>st</sup> floor

A completed consortium agreement must be submitted each individual semester a student is enrolled at both institutions and is seeking financial aid.

**Consortium Agreement Process:**

1. Students submit consortium agreement to the Lorain County Community College (LCCC) Financial Aid Office.
2. LCCC Financial Aid office will verify enrollment & process the LCCC tuition amount.
3. LCCC Financial Aid office will forward forms to the Cleveland State University Partnership for course verification and submission to the Cleveland State University Financial Aid office for processing.
4. Cleveland State Financial Aid office will process completed forms for disbursement of financial aid funds to the student account.